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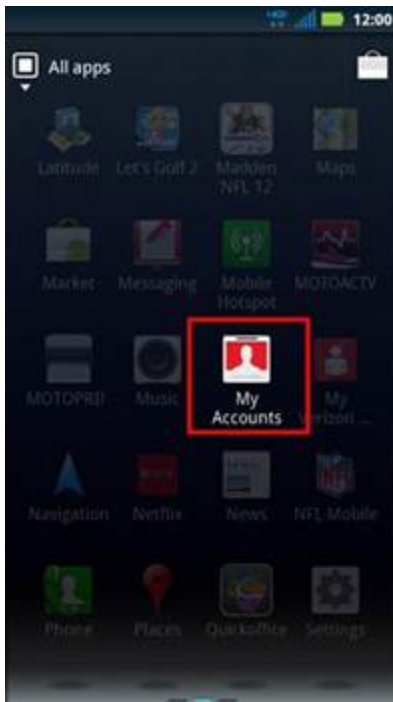
Password: "your password"

Domain Name: EXCH026

Server Name: **EAST.EXCH026.serverdata.net**

### Setting up ActiveSync on Motorola Droid RAZR:

1. From the Home Screen select **Apps**.
2. Choose **My Accounts**.  
**Note:** If the application icon is missing, select App menu filter (located at the top) then select **All apps**.



3. Click **Add account**.



4. Choose **Corporate Sync**. If presented, review the Motorola Service agreement, select (check) I agree then select Next to continue.



5. Put in the correct settings. You can find the correct settings in *CONTROL PANEL > Services > MS Exchange Server > ActiveSync* or *My Services > ActiveSync*.
  - o **Email address:** Your primary email address.
  - o **Domain:** Your Exchange domain.
  - o **Username:** Your Exchange username.

- **Password:** Your Exchange mailbox password.

Enter your existing Corporate Sync account:

Email address:  
Enter email address

Password:  
Enter password

Domain:  
Domain (optional)

Username:  
Enter username

Back Next

6. If the device does not auto-detect the server you will need to specify it on the next step. Click **OK**.

Enter your existing Corporate Sync account:

Email address:  
Enter email address

Could not auto-detect server  
Please enter the server name manually.  
OK

Server:  
Enter server address

Use secure connection

- Put in the server address a check use secure connection box. You can find the server address in *CONTROL PANEL > Services > MS Exchange Server > ActiveSync*



Enter your existing Corporate Sync account:

Password:  
Enter password

Domain:  
Domain (optional)

Username:  
Enter username

Server:  
Enter server address

Use secure connection

Back Next

- Click **Done**.

### Setting up ActiveSync on HTC Droid Eris:

- From the device home screen, touch the **Applications** tab (located in the lower-left), then touch **Mail**.  
If this is an additional email account, touch *Menu > More > New Account*.



- Touch **Microsoft Exchange ActiveSync**.
- Enter the Exchange primary email address and password, then touch **Next**. The primary email address is the one listed next to the user on the *Mailboxes* page in *CONTROL PANEL*. Setup will not work using an alternative email address.

4. Ensure the Exchange Server settings are correct. When you configure the device for Exchange, use the settings that can be found in *CONTROL PANEL > Services > MS Exchange Server > ActiveSync* or *My Services > ActiveSync*.
  - o **Email address:** Your primary email address (see step 3 for a definition).
  - o **Domain:** Your Exchange domain.
  - o **Username:** Your Exchange username.
  - o **Password:** Your Exchange mailbox password.
5. Touch **Next**.
6. Check all settings again, and make sure that the following are set correctly:
  - o **Server address:** You can find the server address in *CONTROL PANEL > Services > MS Exchange Server > ActiveSync*.
  - o **This server requires an encrypted SSL connection** must be selected with a green checkmark.



7. Touch **Next**.
8. Select the desired data to synchronize with the Exchange server (a green checkmark means that an option is enabled).



9. Touch **Finish setup**.

## Setting up ActiveSync on Motorola Droid:

1. From the home screen, touch the **Applications** tab (located at the bottom of the screen), then touch **Email**.  
If this is an additional email account, touch *Menu > Accounts > Menu > Add account*.



2. Enter the Exchange primary email address and password, then touch **Next**. The primary email address is the one listed next to the user on the *Mailboxes* page in *CONTROL PANEL*. Setup will not work using an alternative email address.
3. Enter the Exchange Server settings in the appropriate fields. When you configure the device for Exchange, use the settings that can be found in *CONTROL PANEL > Services > MS Exchange Server > ActiveSync* or *My Services > ActiveSync*.
  - o **Domain\Username:** Your Exchange domain and username.
  - o **Password:** Your Exchange mailbox password.
  - o **Exchange Server:** Your Exchange Server name.



4. Ensure that the options **Use secure connection (SSL)** and **Accept all SSL certificates** are selected, then click **Next**.

5. Touch **Email checking frequency** to select how often you want to check for messages.
6. Touch **Amount to synchronize** to select the desired amount.
7. Touch the desired account options, then touch **Next**.  
The account option is enabled if it has a green checkmark next to it.
  - **Send email from this account by default**
  - **Notify me when email arrives**
  - **Sync contacts from this account**
8. Enter an account name and outgoing message name, then touch **Done**.

### Setting up ActiveSync on Droid X:

1. Open the Applications tray and select **My Accounts**.
2. Select **Add Account**. You will be at the Set Up Accounts menu, which displays several other social network icons.
3. Tap **Corporate Sync**. Enter the Exchange Server settings in the appropriate fields. When you configure the device for Exchange, use the settings that can be found in *CONTROL PANEL > Services > MS Exchange Server > ActiveSync* or *My Services > ActiveSync*.
  - **Domain\Username:** Your Exchange domain and username.
  - **Password:** Your Exchange mailbox password.
  - **Server:** Your Exchange Server name.

The screenshot shows a mobile application interface for setting up a Corporate Sync account. The title is "Enter your existing Corporate Sync account:". Below the title are four input fields: "Domain\Username", "Password" (masked with dots), "Email address", and "Server". A checkbox labeled "Use secure connection" is checked with a green checkmark. At the bottom of the form are two buttons: "Back" and "Next". The status bar at the top of the screen shows the time as 3:25.

4. Tap **Next** to submit settings. The handset will check with the server and verify if successful.

### Setting up ActiveSync on Droid 2:

1. Open the **Applications** list, select **My Accounts**, tap **Add Account**.



2. Tap **Corporate sync**.
3. Input the required settings:
  - o **Domain\Username:** Your Exchange domain and username.
  - o **Password:** Your Exchange mailbox password.
  - o **Email address:** Your Exchange mailbox Email address.
  - o **Exchange Server:** Your Exchange Server name.

Tap **Next** to submit.

A screenshot of a mobile form titled 'Enter your existing Corporate Sync account:'. The form contains five input fields: 'Domain\Username', 'Password' (with a masked password of ten dots), 'Email address', and 'Server'. There is a checked checkbox labeled 'Use secure connection'. At the bottom of the form are two buttons: 'Back' and 'Next'.

4. The handset will check with the server and verify if successful.

On some Android devices there are **only two fields for setting up an Exchange account:** *Email address* and *Password*. Use the following settings to set up the account:



- **Email address:** [User Name@ServerAddress](#) (correct settings can be found in CONTROL PANEL or My Services under Services > MS Exchange Server > ActiveSync)
- **Password:** your mailbox password
- Tap **Add Account**

Enter the **Server address** in the new field that will appear and change the Email address field to your primary email address. Tap **Next** to finish the setup.